

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ

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جیل 2004

Action Pack 12



Free Writing

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Free Writing

1. Every morning , some people navigate the internet to read news while others prefer to buy newspapers for the same purpose. Write an essay expressing your point of view, discussing the advantages and disadvantages of each one.
2. Homework is supposed to help students retain their information they have learnt during the classroom hours. Write an article discussing the necessity of having homework, possible ways for making homework more helpful and examples of homework you like to do .
3. In the last fifty years , more than half of the world's wildlife has disappeared. Write an essay mentioning the reasons for the disappearance of many animals around the world, and suggesting some solutions to stop the decline in the wildlife population .

Free Writing

1. essay

2. composition

3. Article

يمنع استخدام الضمير (I) عند كتابة (article) لانك تريد ان تكتب رأي الناس وليس رأيك في البداية

Discursive essay المقالة النقاشية (ايجابيات وسلبيات) – وجهات نظر	Descriptive essay (المقالة الوصفية او التصويرية)
<p>1. Write an essay discussing the - advantages and disadvantages - negatives and positives - The importance of / The necessity of Suggesting solutions , ways , methods ,etc.</p> <p><u>Title</u></p> <p>Introduction : General statement (questions) write الجملة الرئيسية من السؤال قبل كلمة write Thesis statement write جملة الموضوع من السؤال بعد كلمة write اكتب رأي الناس او الرأي بوجهتي النظر وليس رأيك</p> <p>Body ثلاث او اربع فقرات تناقش الجانبين (الايجابيات والسلبيات) اسباب ونتائج</p> <p>-----1- advantages----- ----- ----- ----- ----- -----2- disadvantages----- ----- ----- ----- ----- ----- conclusion----- (summery – your opinion – some advice)</p>	<p>1. Write an essay describing ----- (an event – a holiday – after school – the diseases School – accidents - people – 1st day at worketc</p> <p>1. استخدم الزمن في المستقبل 2. استخدم كلمة will في الجمل 3. تكلم عن التجارب والعواطف (experiences and emotions) 4. يجب كتابة رأيك في المقدمة (personal viewpoint) 5. Body - يتكلم عن وصف وتنبؤات في المستقبل مع كلمة will 6. استخدم الادوات البلاغية مثل : Like / as -----as / metaphore / onomatopoea 7. استخدم كلمات اشعر مثل : Seem – sound – look – feel 8. اكتب ملخص ورأيك (summery and opinion) 9. كتابة رأيك في بداية الموضوع وليس الرأي العام</p>

1. كتابة العنوان في وسط السطر ووضع خط تحته
2. الاهتمام بانمط والشكل الرئيسي للتعبير form وهو مقدمة وعرض وخاتمة ويفضل البدء بسؤال او سؤالين
3. اترك فراغ في بداية كل فقرة indentation
4. ابدأ بحرف كبير Capital letter وبعد كل نقطة او علامة سؤال او علامة تعجب واستخدم علامات الترقيم وانتبه لترتيب الجملة (S + V + O)
5. ابدأ الموضوع بالجملة الرئيسية او الجملة العامة وعادة تشد ذهن القارئ - general statement
6. بعد الجملة الرئيسية ضع جملة الموضوع وعادة في المقالة النقاشية تكون رأي الناس اما التصويرية فتكون رأيك - Thesis statement
7. لا تستخدم اي ترقيم او تعداد في التعبير 1. 2. 3.
8. لا تستخدم الاختصارات ابدأ ولكن استخدم الافعال كاملة He is / They have / I am / We are -
9. استخدم ادوات الربط المناسبة Linking words :
10. اكتب بلغة رسمية وتجنب وانتبه عند النفي ان تضع كلمة (not) لوحدها بدون ان تكون مع الفعل المساعد
11. استخدم ازمة سهلة ولا تستخدم اكثر من زمن وعادة استخدم المضارع البسيط Present Simple -
12. تجنب الاخطاء الاملائية والقواعدية
13. لا تكرر الكلمات والافكار وادوات الربط

14. ابتعد عن القوالب الجاهزة لموضوع التعبير
 15. لا تتفلسف كثير وتكتب اسمك او توقيعك او اي اشارات تدل عليك
 16. في جسم الموضوع او Body تقيد بما كتبت وتكلمت عنه في المقدمة لكي يكون الموضوع مترابط
 17. حاول ان تستخدم المبني للمجهول Passive لتعطي لموضوعك قوة وتمكن
 18. استخدم كلمات الوظائف اللغوية Language functions التي تدل على السبب والنتيجة والتناقض والاضافة (reason - result – opposition)
 19. يجب ان يكون الموضوع منظم ليعطي تناسق للافكار ومنطقية بالكتابة ووضوح (clarity and coherence)
 20. استخدم ما تعلمته من هذه السنة من قواعد وكلمات وافكار ومصطلحات
 21. يجب ذكر الشيء المراد الكتابة عنه مثلا : (In this essay , In this article , In this report ,)
 22. اترك بين كل فقرة وفقرة فراغ - space

Advantages الايجابيات	Disadvantages السلبيات
Think positively – positive – dealing with this subject wisely - Try hard – increase awareness – develop skills – useful – beneficial – exciting – develop abilities – effective – comfortable – important – safe – great – attractive – interesting educational – save time and effort - careful convenient – more pleasant – stimulates do research , practice ----- , keep in touch with ----	unsafe – starange – dangerous – expensive – boring – bad – noisy – serious – annoying – discouraging - invonvenient – waste time and effort – uncomfortable takes a lot of time It is always a risk
Linking words	Introduction
<p>Consequence : because - because of – so - since - Therefore - consequently - in consequence - As a result – due to</p> <p>Contrast : But – while – Although – However , Unlike On one hand , On the other hand</p> <p>Time : Firstly - Secondly - Thirdly – Finally – then - When – while – before – after if – neither ... nor - either ... or -</p>	<p>The aim of this essay This article examines In this essay / article ,</p> <hr/> <p style="text-align: center;">Giving examples</p> <p>For example – such as – like – For instance</p> <hr/> <p style="text-align: center;">Conclusion / Recommendation</p> <p>It appears that It is recommended that</p>
Giving reasons	Writing an essay
<p>- Because this can increase the awareness of -----</p> <p>- Because it is / it can -----</p> <p>- Since it stimulates -----</p> <p>- As it can make people -----</p> <p>- Because it / this can cause serious problems .</p> <p>- Since it is always risky .</p> <p>- Because it has a negative effect on social life , on our families , at schools .</p>	<p>- 3 or 4 paragraphs</p> <p>- Introduction : (What the essay will be about)</p> <p>- Topic sentence : (Introducing paragraph 1)</p> <p>- 3 advantages (an example of each advantage)</p> <p>- Topic sentence : (Introducing paragraph 2)</p> <p>- 3 advantages (an example of each advantage)</p> <p>- Conclusion : summerises the main points Giving personal comments .</p> <p style="text-align: center;">S + V + O</p>

Emad Abu Alzumar

Free Writing

Title

- What do you know about ----- ?
How can we improve this field more and more to benefit all the population ?
Do you know what ----- is ?
Is it true that -----? write جملة عامة من السؤال قبل كلمة
Have you ever wondered about ----- ?
Do you prefer ----- ?
Is the ----- good for young people / students / people ?

Introduction

There are many important issues in the modern world these days . One of these issues is ----- .
For many people , it is believed that this topic sounds very interesting and remarkable to talk about .
No one can deny that ----- is an important and main point in people's lives .
In this essay , I intend to write about ----- (Health in Jordan) (جملة الموضوع) write من السؤال بعد كلمة
, especially ----- (immunization) as well as I am going to mention the ----- (reasons , factors , problems)

Body

Actually , there are a lot of positive points (advantages) which are clear about this topic .
First of all , ----- is noticeably ----- , ----- and ----- .
Secondly , It is ----- and ----- . For example , ----- .
In addition to this , we should never forget that it might be very ----- and -----
because -----
Finally , ----- and ----- is obviously known .
Of course , it has been very great to hear about that .

However , (On the other hand) , there are some disadvantages (negative consequences) of ----- العنوان
For example , it could be ----- (negative point)----- and ----- (negative point)-----
Because it is ----- اعطى سبب
Moreover , (In addition) , it is known that it is ----- and -----
Finally , -----
That's why we should carefully pay attention when dealing with these points.

Conclusion

In the end , (To sum up) , It is for these points, which have been considered importantly and logically , this topic deserves to be discussed. Also, there should be a kind of balance in dealing with such an issue and we should take the advantages and disadvantages into consideration .

In my opinion, (Personally) , ----- made our life pleasant and convenient although it is impossible to forget its impacts that will certainly influence the way we live .
Therefore, we should do our best to enhance this field because it affects all the aspects of our life .

Writing an essay / article.

(about / discussing ... / mentioning..)

Title

Introduction

I think -----this subject----- is very important in our daily life which we should talk about and discuss all its aspects because it has a great effect on our life / at school / in the society / in the world .

In this essay I intend / am going to discuss the (**benefits / advantages / disadvantages / solutions / ways / effects / reasons / results / factors**) of ----- taking into consideration ----- and ----- .

Body

In my point of view , Let us consider (3 paragraphs)

الأفكار حسب الأسئلة أو الكلمات المساعدة أو الموضوع

Firstly,

Secondly,

Conclusion

Finally , I'd like to say that I hope I have discussed useful information that expresses the main aspects about -----

(اسم الموضوع أو المطالب من الموضوع)

Formal letter - Applying for a job

Receiver Address

.....

Amman,
Jordan

Sender Address

P.O Box -----

Amman,
Jordan

Date, 20 June. 2019

Dear (Mr, Mrs, Dr, etc),

I'm writing to apply for the job of -----(position)----- at ----- (name / school , company).....

You will see from my curriculum vitae that I have a Bachelor's degree in ----- ,
as well as ----- experience at ----- .

I am now looking at a new challenge as -----(position)----- , and -----

I am (personal attributes) = dedicated , enthusiastic , adapted , competent in my career, and -----

Please contact me for a reference. I look forward to hearing from you regarding the next stage of my application.

Yours faithfully,

(Name : ----- as written in the exam)

Writing A Report

**Write a report for your school magazine about the advantages and disadvantages of using the Internet ,
suggesting ideas for it .**

To : My school magazine

From : a student

Date : 4 July , 2020

Subject : Using the internet

reasons and results

The aim / purpose of this report is to discuss the **advantages and the disadvantages of using the internet .**

In my opinion, there are many advantages :

- Finding information - searching information
- Keeping in touch with friends - listening to music

On the other hand , there are many disadvantages :

- Making people unsocial - wasting lots of time for students.
- causing eye diseases - Decreasing creative thinking .

To sum up , I'd like to say that I hope I have given enough and useful information about -----
suggesting that using the internet should be under control and in specific times .

In conclusion , you should take my suggestions into consideration to find the best effective solutions for it .

It's recommended that

Writing a blog

Title

I'm writing this post to

Let's consider

Do you know what you're going to study at university? (ask a question such as advice)

I've come up with some ideas but I really need your help! (State your problem)

Do get in touch if you have any stories or advice that you think might help me

Firstly, I want to help people, but Science is not my strongest subject so I won't be able to do Medicine. I could study Psychology and follow a career path in that area, but I don't know much about it. If any of you are Psychology students, please do message me about your course.

Secondly, I'd really like to study something like Linguistics, because I've always been interested in language. I've done some research and found out that, while it doesn't lead directly to a career. Can you help me get a better picture of it? So, can you help me with my decision?

(Restate your question or subject and ask students to get involved) 4

The Advantages and Disadvantages of Online Learning

Most people now use the internet on computers and smartphones to do a variety of tasks such as online learning .

Although using the internet to study is usually easy, it has many disadvantages because students cannot concentrate or ask the questions they don't understand easily. Also, learning online and using the internet can save the time and effort of students, but they are bad ways in getting all the information they need in their study, especially when they study for the Tawjihi exams.

Moreover, The internet and the distance learning programmes have given us a choice as students to complete our studies at home but they made studying boring , tiring and unpleasant.

Although computers , the internet and the distance-learning programmes are incredibly useful, I don't think they will replace face-to-face learning one day because, for many people, face-to-face learning is a way that makes you feel more comfortable , satisfied and confident about the information and the knowledge you get and memorise.

Finally, I agree that the internet and the distance-learning programmes have enabled us to continue our study at home, but I feel becoming reliant on technology in studying is not positive , especially when we study for Tawjihi exams.

The Advantages and disadvantages of " The Internet of Things "

Everyone knows that the internet connects people, but now it does more than that- it connects objects, too. These days, computers often communicate with each other.

In this essay, I am going to talk about the advantages and disadvantages of the " Internet of things ". It has many advantages in health such as monitoring health and activity. It can also be useful at home.

On the other hand , there are many disadvantages of the "Internet of things " such as having less privacy. As a result, criminals could get control of your personal information and take over the whole system.

Many people are excited about the ' Internet of Things' because they say that our lives will be easier and more comfortable. However, others want to keep control of their own lives and their own things because they are afraid of what will happen in the future if criminals managed to access their passwords and security settings..

Health in Jordan

Health conditions in Jordan are among the best in the Middle East. This is largely due to the country's commitment to making healthcare for all a top priority. Advances in education, economic conditions and clean water have made our community healthier.

As a result of careful planning, healthcare services have been increasing rapidly over the past years. Now, Jordan continues to battle the corona virus that has put the lives of Jordanian people in danger. Jordan is trying now to overcome this global crises by doing all the best to stop the spread of this virus. Despite the limited financial resources, Jordan has successfully controlled the spread of this dangerous disease by doing many procedures. For example , it closed its air and land borders and also the institutions.

All the medical teams in Jordan began intensive efforts to protect the people and all the efforts were done at a time when the world was not taking any action. I think all these factors will make Jordan's healthy population growth, which will result in a strong work force with economic benefits for the whole country in the future. Finally, I think we will win if we want and if we follow the instructions and the advice of the government . We pray to Allah to protect us and our country and I am sure we will be the first recovered country in the region..

Coronavirus

I think coronavirus is a very important subject to talk about and discuss because it has a great bad effects on our life and our country, Jordan. In this essay , I am going to talk about a virus which is the talk of the entire world nowadays. Coronavirus infection has headlined all the social media pages because it causes large numbers of deaths among people all over the world. This infection appeared in China and rapidly spread to all the cities in the world.

What are the effects of this virus? Soon, it has become a deadly virus which is threatening the lives of millions people all over the world. Also, it is affecting education , industry , tourism, trade and even people inside their homes. This virus spreads quickly by direct and indirect contact, So the government decided to put some rules and procedures to stop its spread. For example, citizens are asked to stay at homes and be away from crowded places and doctors are also asked to do their best to protect and treat the discovered cases. Also, the government stopped schools and banned travelling and finally it has declared the Defense Rule .

Finally, In order to save and protect ourselves and our country, we should unite to face this infection by doing lots of procedures. For example, we should be away from crowded places and if necessary we should wear protective masks to protect ourselves and others. We are facing a dangerous and terrifying disease, so we must unite to stop this deadly virus spread.

I think it is really a disaster , so let's pray to Allah to stop this infection and our awareness will help with our Dua'a .